保良局陸慶濤小學
Po Leung Kuk Luk Hing Too Primary School

將軍澳寶林邨　Po Lam Estate, Tseung Kwan O.

2026 至 2027 年度插班生入學申請表

Application for New Admission 2026-2027

由學校填寫 For School Use Only	
Application No.	
Date	

學生資料 Applicant's Information

姓名 Name	中文姓名 Name in Chinese	性別 Gender □ 男 Male □ 女 Female	申請人近照 Applicant's Recent Photo
	英文姓名 Name in English		
申請入讀班級 Form / class applying for	(2026/27 下學期) □P1 □P2 □P3 □P4 □P5 □P6		
出生日期 Date of Birth	/ / (DD 日 / MM 月 / YYYY 年)	年齡 Age	
國籍 Nationality		出生地點 Place of Birth	
香港出生證明書/身份證號碼/其他 (請註明) HK Birth Certificate/ ID No. / Others (Place specify)			

住址 Home Address	中文 Chinese
	英文 English
通訊地址(如與上列不同) Correspondence Address (if different from above)	中文 Chinese
	英文 English
電話 (住宅) Tel (Home)	
電郵地址 Email Address	

曾就讀學校 Previous Schools Attended

年份 Year	班級 Class / Form	學校 Name of School

申請人的專長和興趣 (包括體育、社會服務、藝術等) 如不敷應用，請另頁書寫

Talents and Interests of the Applicant (including sports, community service, art, etc.)

Should the space be insufficient, please attach a A4 paper

家庭成員資料 Family Information

	姓名 Name	職業 Occupation	工作機構名稱 Name of Company	聯絡電話 Telephone
父親 Father	中文 Chinese _____ 英文 English _____			
母親 Mother	中文 Chinese _____ 英文 English _____			
監護人 Guardian (如適用 If Any)	中文 Chinese _____ 英文 English _____			

兄姊在本校就讀 Sibling(s) studying in this school

姓名 Name	班別 Class	就讀期間 Duration	與申請人之關係 Relationship

本校任職之親友 Connections

你有否認識現時於本校任職之人士?

Do you know anyone working in PLK Luk Hing Too Primary School?

☐ 否 No ☐ 有 Yes：姓名：_____ 現職：_____ 關係：_____

Name Present Position Relationship

學校政策聲明 Policy Statements

1. 目的 Purpose

   本校收集閣下之個人資料作為考慮閣下申請本校學位之用。獲取錄之學生的個人資料將被納入本校學生紀錄中。

   The personal data collected by the school is for consideration of your application. Data of successful applicants will be kept as part of the school's student records.

2. 資料使用 Data User

   只有本校授權人士方可查閱及使用閣下提供之資料。

   Only authorized personnel can access and use the data provided.

3. 資料儲存 Retention of Data

   本校會於是次招生程序完結後，將申請人之資料銷毀。

   All applications' data will be destroyed upon completion of the admission.

4. 資料更改 Data Correction

   申請人如欲查閱及更改所提供之個人資料，請以書面交回本校校務處。

   Applicants who wish to request access to, and correction of, their personal data may write to the General Office.

5. 所有遞交文件恕不歸還。

   All documents submitted will not be returned.

申請人聲明 Declaration of the Applicant

本人已閱讀及明白 貴校之收集個人資料。

本人於此申請表及向 貴校提供之其他資料，均完整無誤。本人明白，任何虛報或隱瞞重要事實之行為，會導致本人之申請不獲考慮。

I confirm that I have read and understood the policy statements of Po Leung Kuk Luk Hing Too Primary School on Personal Data Collection.

The information I supplied in this form and any attachment is complete and correct. I understand that any willful misrepresentation or withholding of material information will lead to disqualification from the admission.

家長/監護人姓名

Name of Parent/Guardian _____

日期

Date _____

遞交表格注意事項

Remarks on Application form Submission

請將填妥之申請表格連同所需文件及費用，於辦公時間內**親臨**保良局陸慶濤小學遞交。 (郵遞或傳真申請，概不受理)

The completed application form must be submitted **IN PERSON** to Po Leung Luk Hing Too Primary School.

(Application made by post or fax will NOT be entertained)

地址： 新界將軍澳寶林邨

Address: Po Lam Estate, Tseung Kwan O, New Territories

電話： 2701 0011

Telephone ： 2701 0011

親身遞交日期：2026 年 11 月 5 日至 11 月 6 日 上午九時至十二時 及 下午一時至四時

Submission Date：5th November, 2026 to 6th November, 2026 9:00am – 12:00nn & 1:00pm – 4:00pm

報名須知 Information on Application

1. 申請人請親身將第 2 項所列的文件於 2026 年 11 月 5 日至 11 月 6 日交回本校(以 A4 紙張為佳)，為避免郵遞失誤，郵寄、電郵或傳真恕不接受。
   The applicant is required to submit the following documents as listed in point 2 (A4 paper size) in person as from 5th November, 2026 to 6thNovember, 2026. Documents sent via mail, email or fax will not be processed.
2. 遞交申請表時，請附下列證明文件之影印副本：
   Please enclose copies of the following documents：
   填妥並已貼上近照之申請表連同報名費港幣七十五元正(只收現金)。
   The completed application form with a recent passport-sized photograph attached together with the application fee of HK75 (cash only).
   - 學生最近期成績表影印本。
     Copies of the latest school reports.
   - 課外活動表現及服務的證明文件及其他特別才藝的文件影印副本。
     Evidence of participations and achievements in extra-curricular activities and service.
   - 有關英語及普通話水平之證明 (如適用)。
     Evidence showing good English and Putonghua skills (if available).
   - 香港身份證副本或出生証明書影印本
     Photocopy of Hong Kong I.D. Card or Copy of Register of Births.
3. 入學申請評估將於：
   小一至小六：2026 年 11 月 28 日舉行。(登記：上午 9:15) (評估：上午 9:30 至下午 12:30)
   Assessment will be held on ：
   P.1-6：28th November, 2026. (Registration Time：9:15am) (Assessment Time：9:30am – 12:30pm)
4. 獲得取錄之申請人將於 2026 年 12 月 10 日以電郵通知。
   The School will notify successful applicants through email on 10th December, 2026.
5. 學費 Tuition Fee
   小一至小六全年學費港幣 $14,260 (分十期繳交)
   Annual school Tuition Fee for P1 - P6 is HK$14,260. (10 instalments)
6. 獎學金及學費減免計劃 Scholarship Scheme and Fee Remission Scheme
   為鼓勵學生在學業及術科的成就，本校設立了學業獎學金及術科獎學金；另外，為減輕有經濟困難的家長在經濟上負擔，本學校設有學費減免計劃予家境清貧的學生，提供經濟支援。
   (詳情可參閱本校以下網址:)
   To encourage academic excellence, a scholarship scheme has been set up. At the same time, a fee remission scheme is available to help students with financial needs to pursue education at our school.
   (Please visit our school website for the details.)
   學業獎學金及術科獎學金 Scholarship Scheme:
   https://www.plklht.edu.hk/article/331?mid=9&m=2874547032427&s=809635561610
   學費減免計劃 Fee Remission Scheme:
   https://www.plklht.edu.hk/article/161?mid=9&m=2874547032427&s=7314497053522