Sayo AI Student User Guide

You can also find this user guide on our school website.

Quick Navigation Table

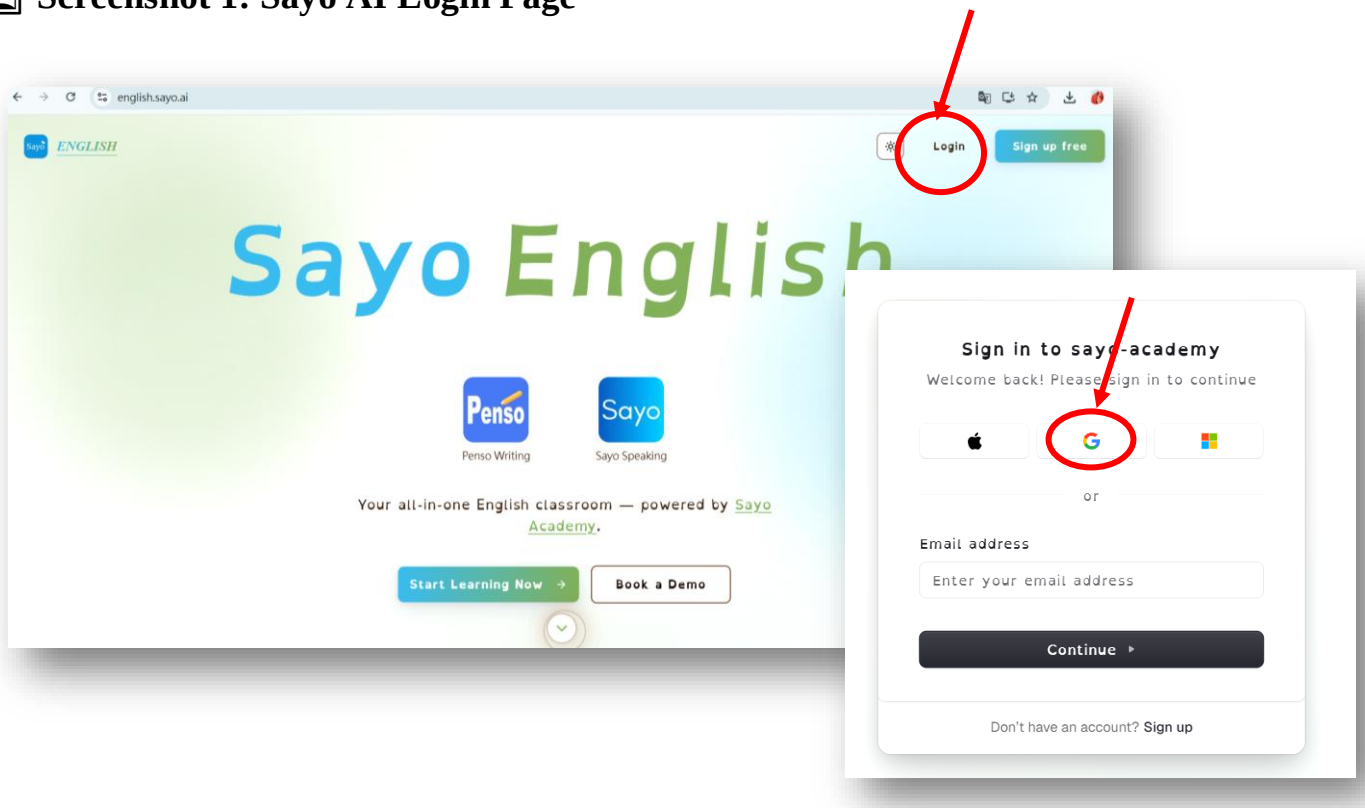
- **Step 1:** How to Log into Sayo AI
- **Step 2:** How to Find & Click Your Writing Assignment
- **Step 3:** How to Write & Hand in Your Passage
- **Step 4:** How to Read Your AI Writing Feedback Report
- **Step 5:** How to Choose Reading, Listening & Speaking for Self-Study

Step 1: How to Log into Sayo AI

To start learning, log into your Sayo AI account on your computer or iPad:

1. Open **Google Chrome** or **Safari**.
2. Type the website address: **english.sayo.ai** and press **Enter**. Or visit our **school website** to click the icon of **Sayo**.
3. Click the **[Login]** button in the top right corner.
4. Choose your login button:
    - **Sign in with Google:** Click this and sign in with your Google school email.

Screenshot 1: Sayo AI Login Page



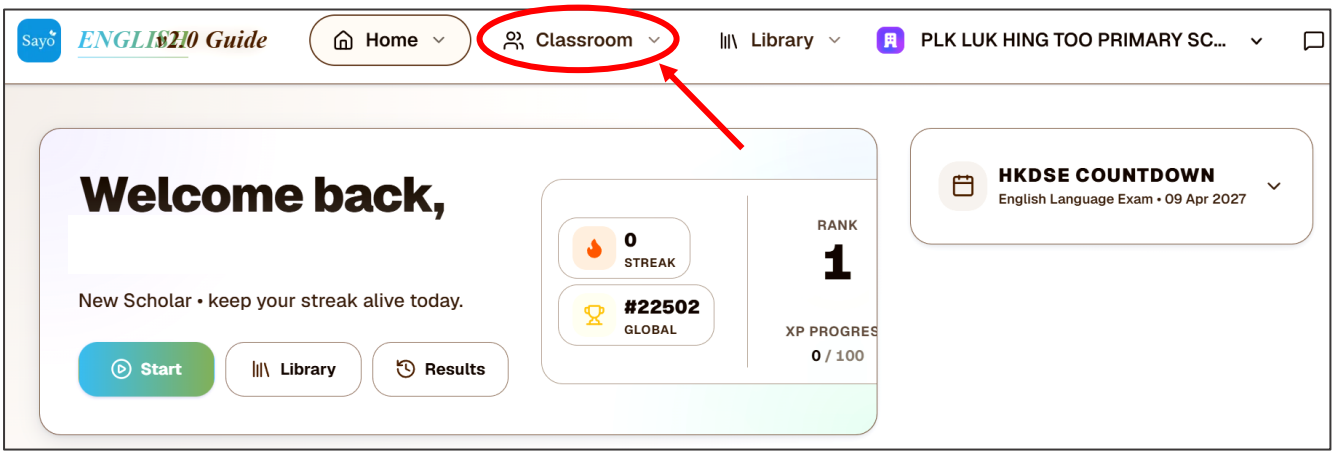
Secret Tip: Keep your password safe! Never share your password with friends.

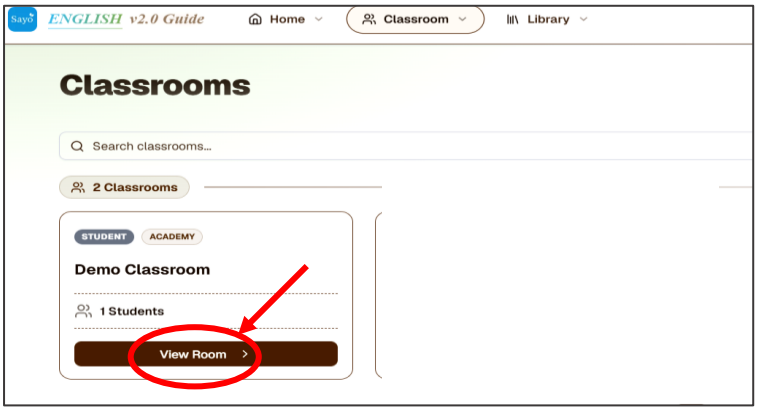
Step 2: How to Find and Click Your Writing Assignment

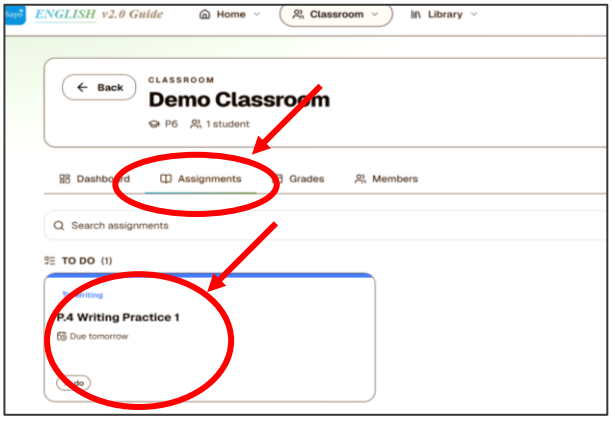
Option 1: When your teacher assigns homework, find it inside your online classroom:

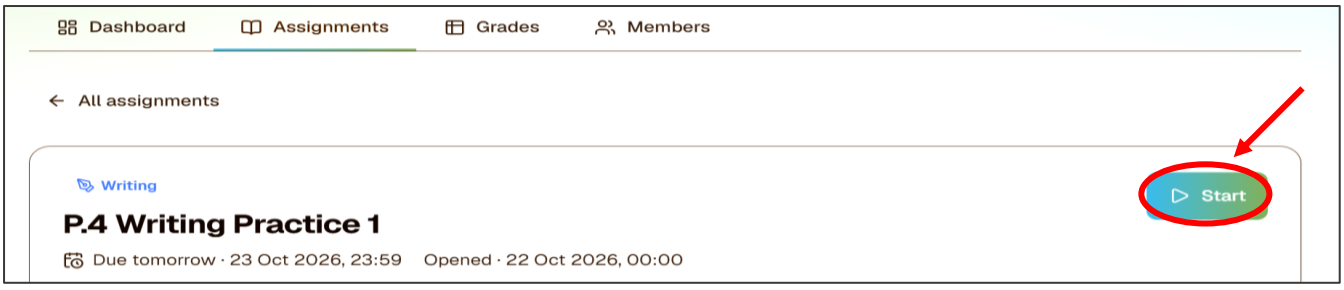
1. Look at the top menu bar on your screen.
2. Click **"Classroom"** and **"My Classrooms"**.
3. Click **"View Room"**.
4. Click the "**Assignments"** tab at the top.
5. Find your writing topic (for example: *P.4 Writing Practice 1*) and click it.
6. Click **[Start]** button.
7. Click **[Start Practice]** button.

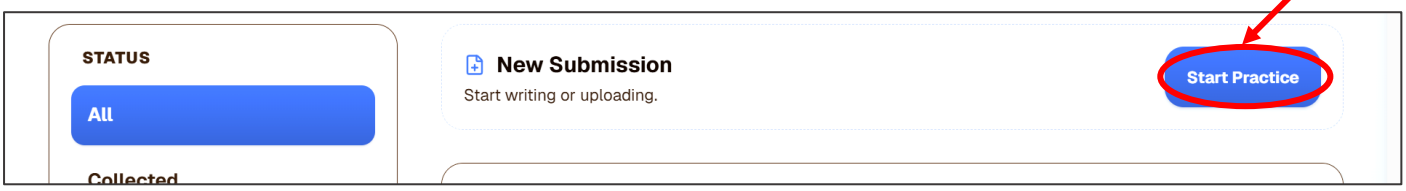
Screenshot 2: Finding Your Writing Assignment







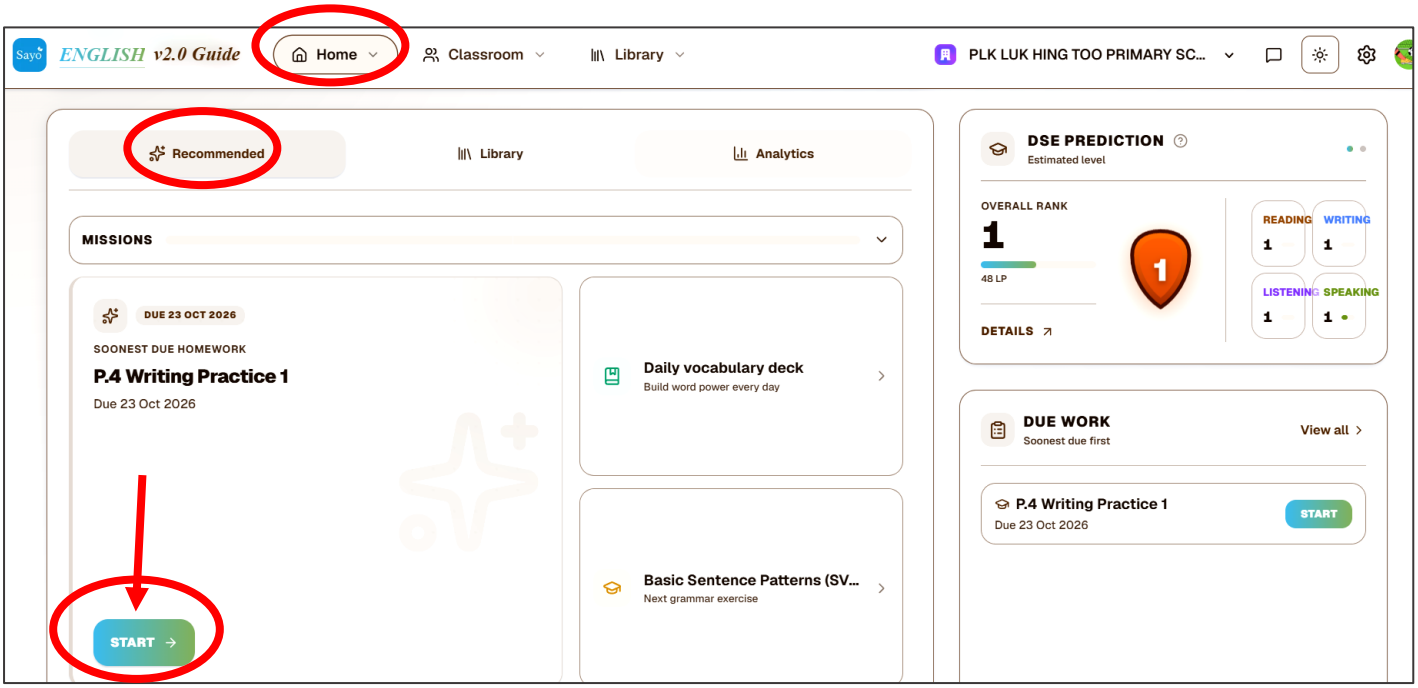




Option 2: You can use the **Quick Start** option:

1. Click [**Recommended**] on the **Home** page.
2. Find the writing assignment "P.4 Writing Practice 1".
3. Click [**Start**] to begin the assignment.

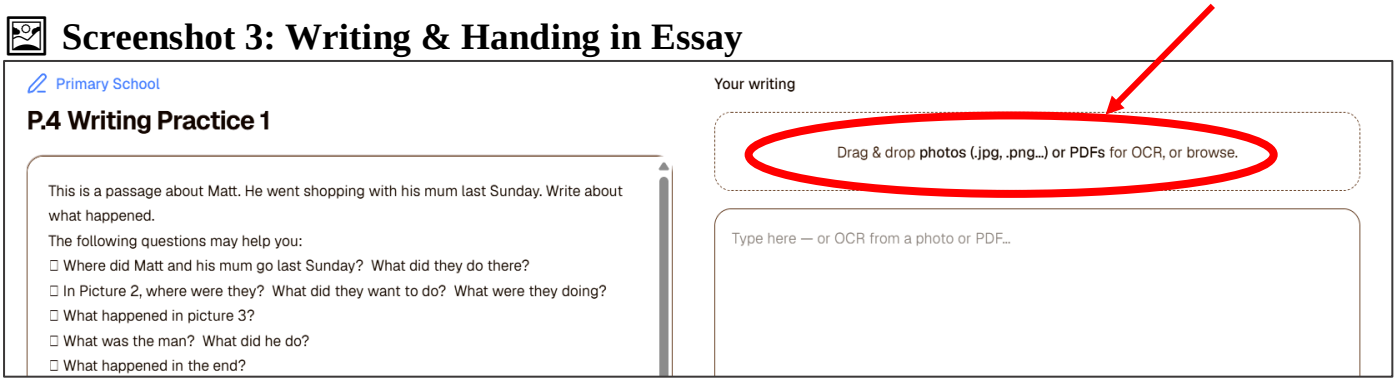
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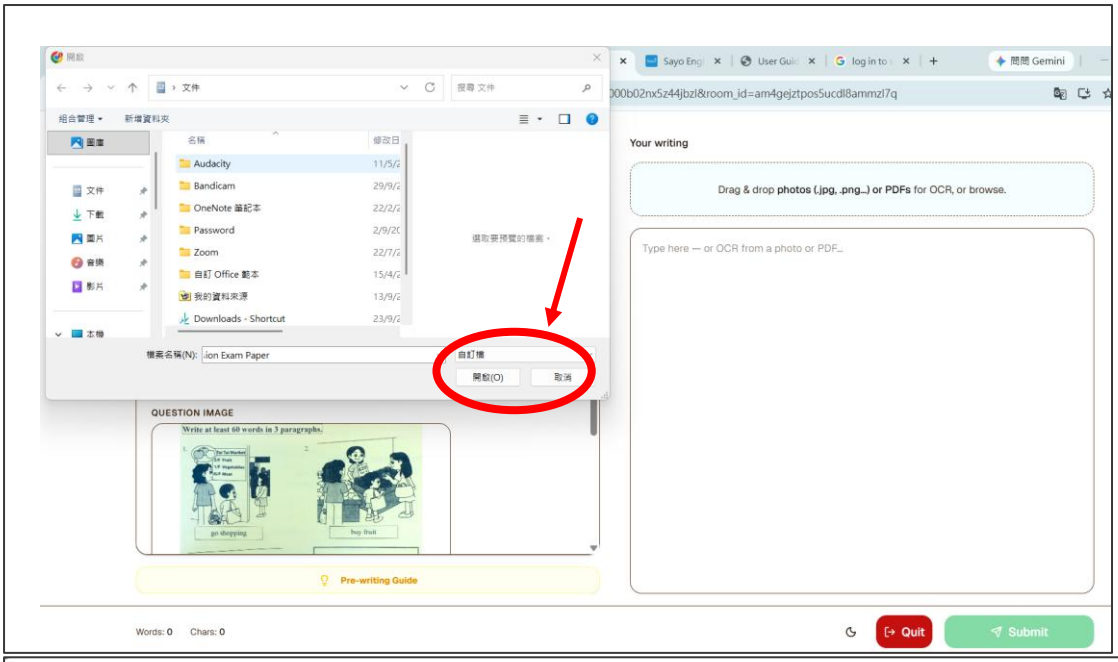


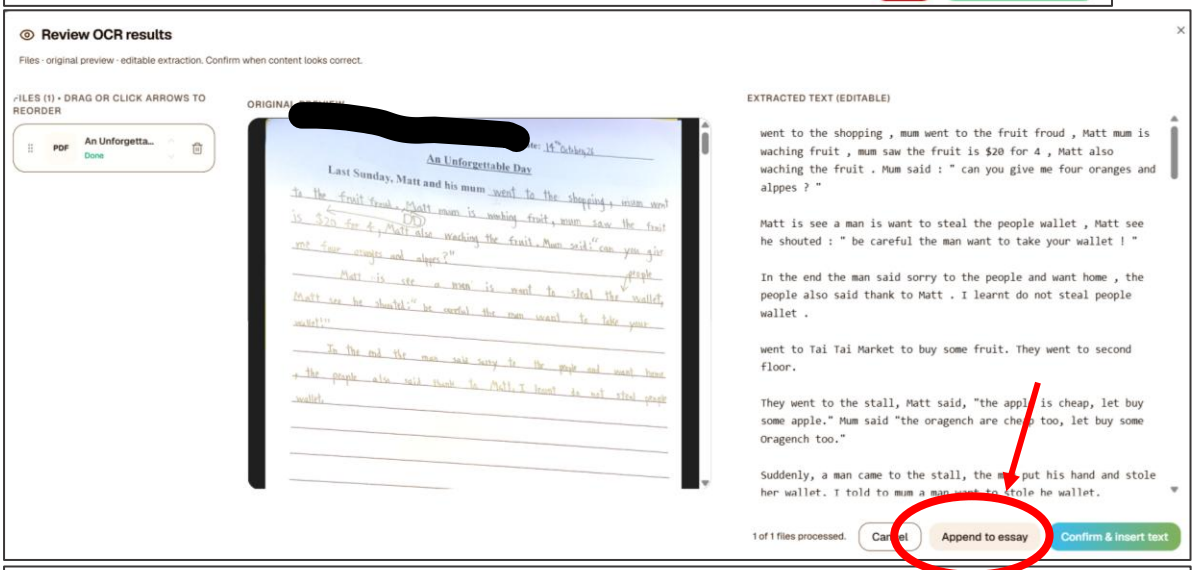
Step 3: How to Write and Hand in Your Writing Assignment

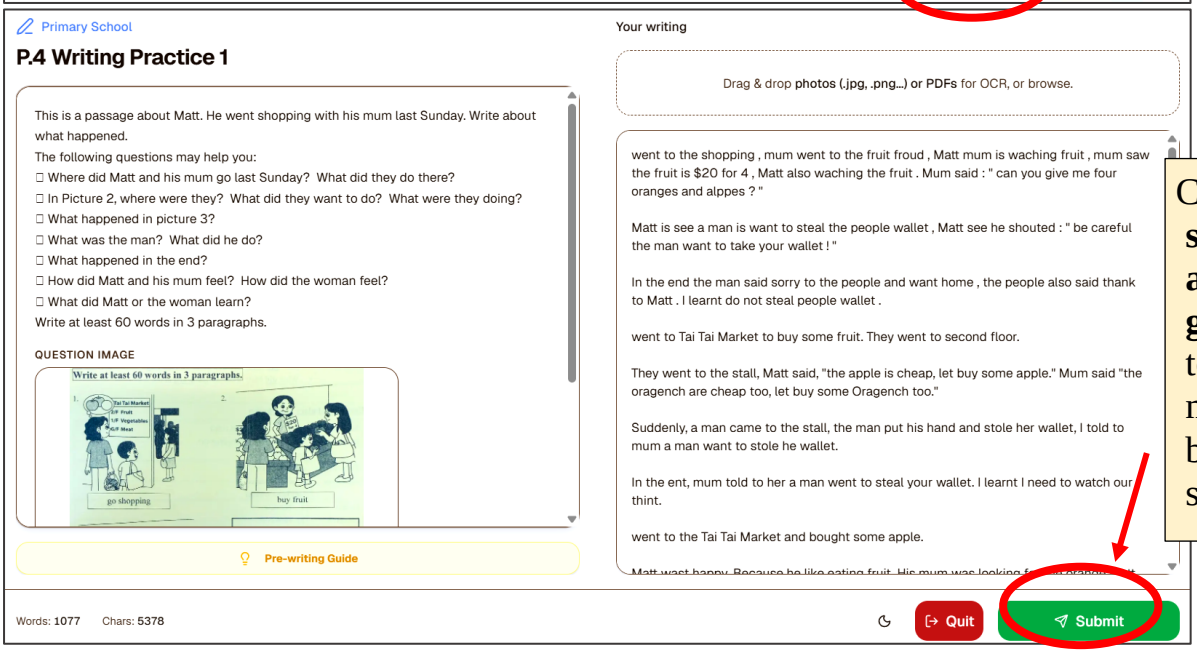
1. Write your passage on the worksheet provided by your teacher.
2. Take a photo of your passage.
3. Click **"Drag & drop photos (.jpg, .png…) or PDFs for OCR, or browse"**.
4. Choose the photo and click **"開啟".**
5. Click "**Append to essay**".
6. Check **the spelling and grammar** to fix small mistakes before sending.
7. Click "**Submit**" when the passage is ready.

Screenshot 3: Writing & Handing in Essay









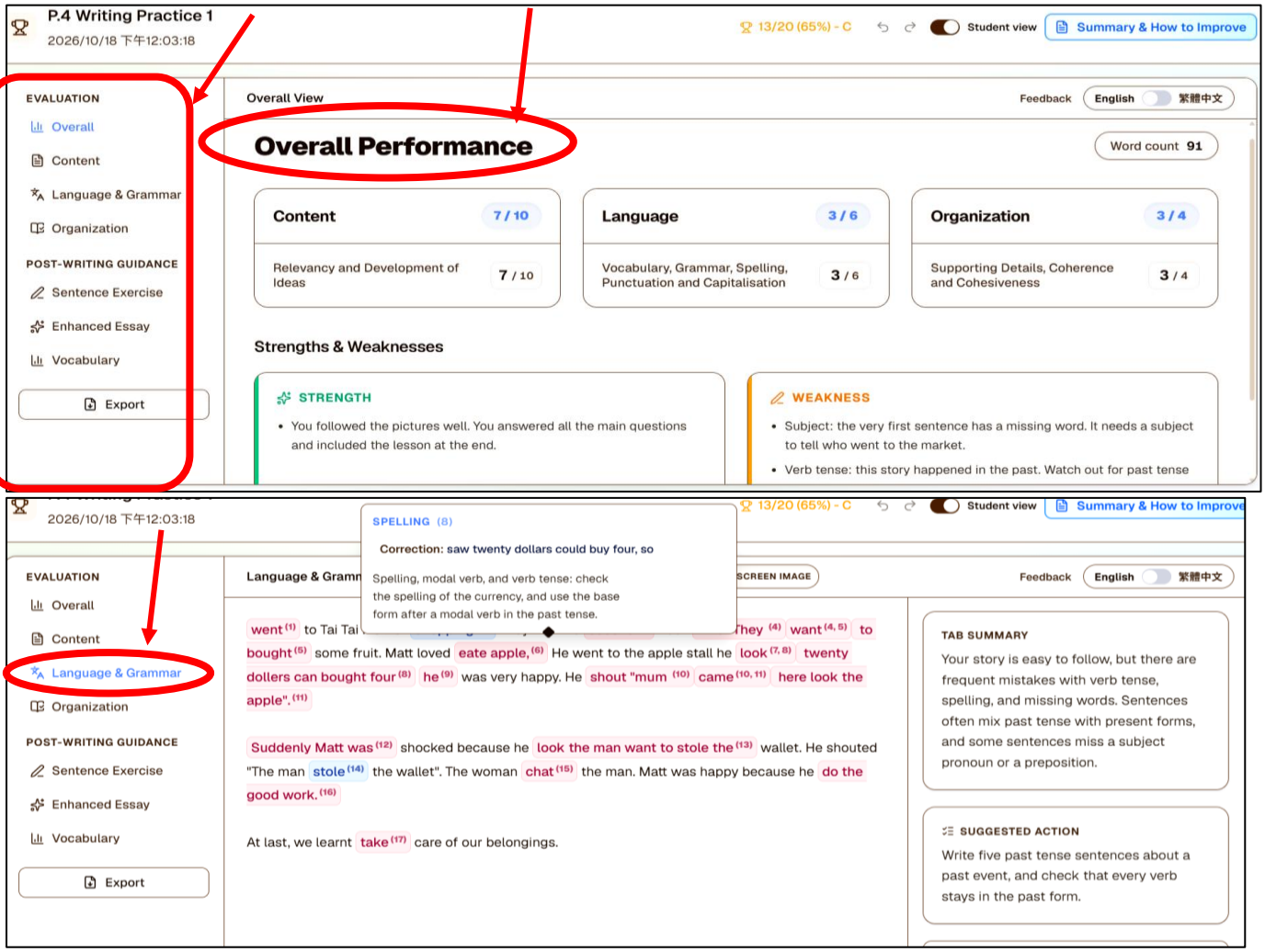
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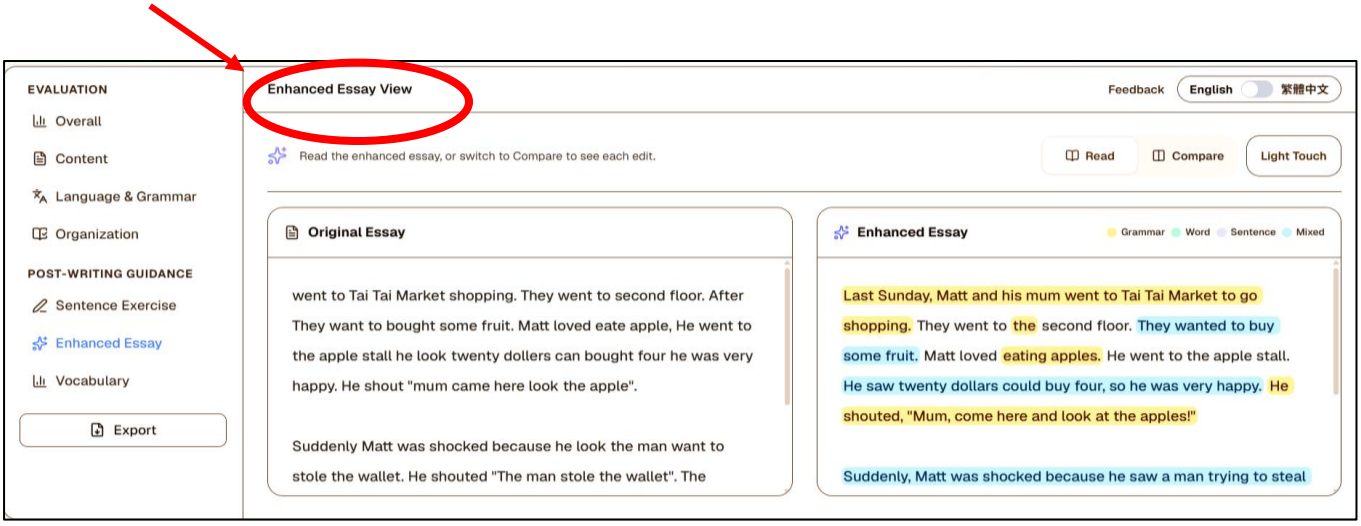
Step 4: How to Read Your Feedback Report

As soon as you submit your writing, Sayo AI's **AI Marker** checks your work instantly!

1. **Overall Performance:** Check your scores.
2. **Strengths:** Read what you did wonderfully (e.g., *"Excellent vocabulary and clear sentence structure!"*).
3. **Weakness:** See what areas you can work on next time.
4. **Content:** Read comments on your ideas and details.
5. **Language and Grammar:** Sayo AI highlights any verb tense, spelling or sentence structure errors so you learn how to fix them.
6. **Organisation:** Sayo AI suggests how you can organize your paragraphs better.
7. **Post-Writing Guidance**: Sayo AI provides practice exercises and an upgraded version of your passage to help you write even better.

Screenshot 4: Reading Your AI Writing Report



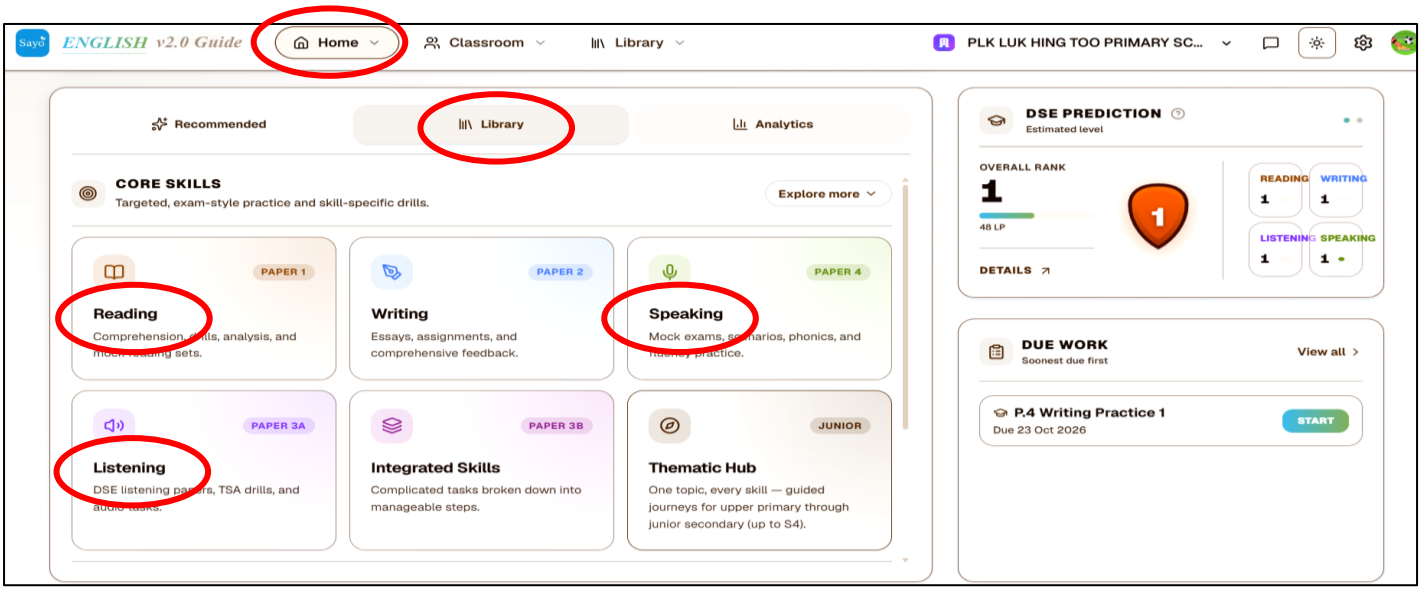


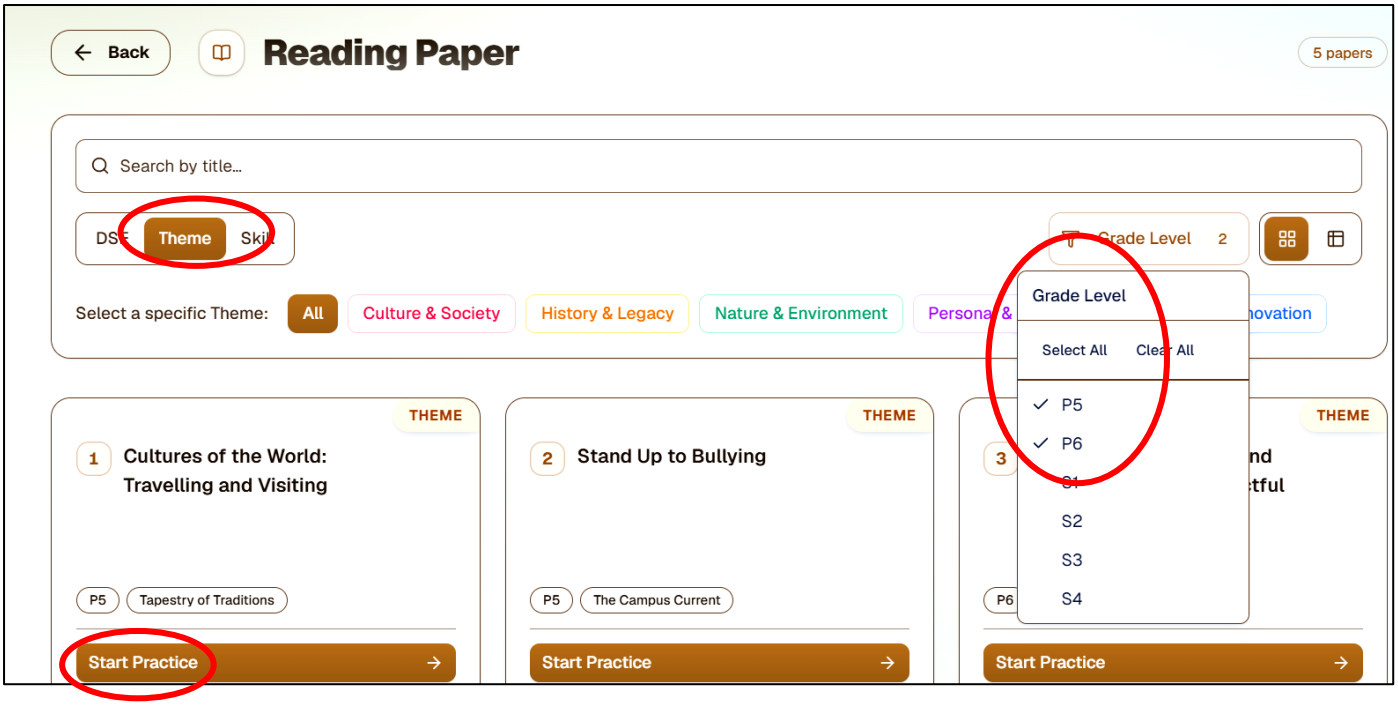
🎧 Step 5: How to Choose Reading, Listening & Speaking for Self-Study

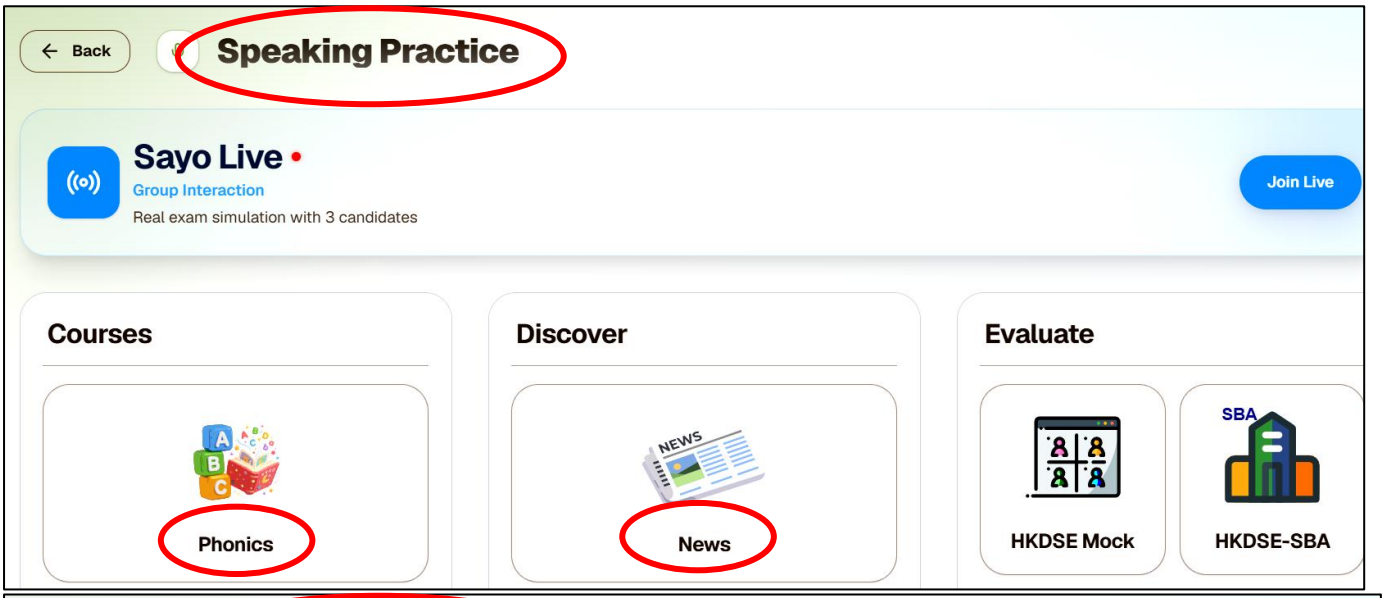
You can train your English skills anytime on Sayo AI.

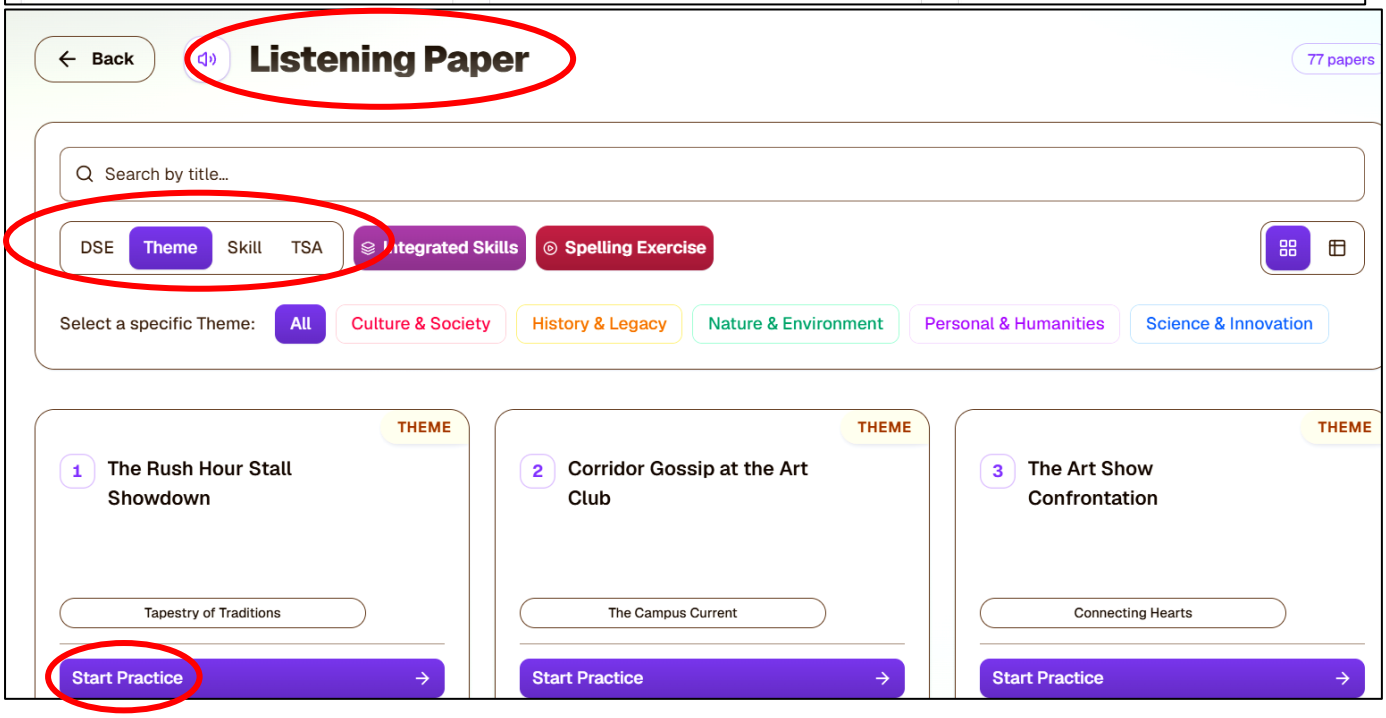
1. Click **“Library”** on the Home page.
2. Choose **what skill** you want to explore today.
3. Choose your level to start practise.

🖼️ Screenshot 5: Self-Study Hub (Reading, Listening & Speaking)




Back
Reading Paper
5 papers
Search by title...
DSE
Theme
Skill
Grade Level
2
Select a specific Theme:
All
Culture & Society
History & Legacy
Nature & Environment
Grade Level
Select All
Clear All
P5
P6
S2
S3
S4
THEME
1
Cultures of the World: Travelling and Visiting
P5
Tapestry of Traditions
Start Practice
THEME
2
Stand Up to Bullying
P5
The Campus Current
Start Practice
THEME
Start Practice


Back
Speaking Practice
Sayo Live
Group Interaction
Real exam simulation with 3 candidates
Join Live
Courses
Phonics
Discover
NEWS
News
Evaluate
HKDSE Mock
SBA
HKDSE-SBA


Back
Listening Paper
77 papers
Search by title...
DSE
Theme
Skill
TSA
Integrated Skills
Spelling Exercise
Select a specific Theme:
All
Culture & Society
History & Legacy
Nature & Environment
Personal & Humanities
Science & Innovation
THEME
1
The Rush Hour Stall Showdown
Tapestry of Traditions
Start Practice
THEME
2
Corridor Gossip at the Art Club
The Campus Current
Start Practice
THEME
3
The Art Show Confrontation
Connecting Hearts
Start Practice